

**DRAFT MINUTES OF THE COPYTHORNE PARISH COUNCIL MEETING HELD AT 7.00 PM ON
JANUARY 9TH 2024 AT COPYTHORNE PARISH HALL**

Members present: Cllr. Graham Chillcott; Cllr. Jackie Rhodes; Cllr. Sylvia Wiggins;
Cllr. Richard Fowler; Cllr. Sherri Johnstone; Cllr. Lady Kara Hawks

In attendance: David Rigby – Clerk/R.F.O.

By invitation: Dist. Cllr. Derek Tipp

Five members of the public were present

AGENDA ITEMS

1/24 Apologies
Cllr. Raquelle Atherton

2/24 Declarations of Interest in items on the Agenda
None.

3/24 Public Session
A member of the public stated that there had been two significant flooding events in recent weeks and asked if the Council had any records of them, whilst advising that he had suffered flooding twice. He also asked if the Council had had any contact with the Environment Agency. The Clerk advised that one incident of flooding had been reported to him but this was not related to fluvial flooding. The Chair advised that the Council could only be aware of property flooding if it was reported to us.
The same member of the public mentioned a planning application (22/00498) going to the NFNPA Planning Committee and asked if anything was going to be discussed at this Council meeting. The Chair advised that it would be discussed as part of Item 5 (Planning Applications).

4/24 County and District Councillors Reports
No report from County Cllr. Edward Heron.
Dist. Cllr. Derek Tipp reported on a number of grant / business support schemes being offered by NFDC, including a “mystery shopper” scheme to help businesses assess the quality of their customer service.

5/24 Planning Applications; TPOs and Tree Works Requests

NFNPA Planning Applications

23/01510– 16 Shepherds Close, Bartley, SO40 2LJ – Single storey side extension; extension to porch; replacement porch roof.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Fowler proposed, Cllr. Rhodes seconded, all in favour.

23/01458– Paultons Park Ltd., Paultons Park, Ower, SO51 6AL - Erection of Solar Carports on areas of existing car parking.

Parish Response: 3 - We recommend PERMISSION for the reasons listed (see NFNPA planning portal for details). Cllr. Chillcott proposed, Cllr. Wiggins seconded, all in favour

Signed by the Chairman: Date:

NFNPA Tree Works Requests

23/01664 TPO - 2nd New Forest North Scouts HQ, Romsey Road, Copythorne, SO40 2PB – Various works

23/01666 CONS - Orchard Cottage, Old Romsey Road, Cadnam, SO40 2NP – Various works

Parish Response – Leave decision to Trees Officer for both.

Prior to residents being invited to offer their comments about NFNPA Planning Application 22/00498 (Land to the East of New Inn Road, Bartley, SO40 – 10 Affordable Housing units), Cllrs. Chillcott and Wiggins left their Council seats and moved to the public seats and took no part in the discussions having declared a pecuniary interest in the application. Cllr. Rhodes (Vice Chair, temporarily took over the chair).

A number of residents present voiced their continuing concerns regarding aspects of the application. Cllr Rhodes thanked them for their comments and confirmed that these would be taken into account when the Council's objections to the application were presented to the Planning Committee (once again) on January 16th 2024 by Cllr. Johnstone.

ACTION – Clerk to write to NFNPA ahead of the Planning Committee meeting to raise Council's concerns about how some aspects of the consultation process have been handled.

Cllr. Chillcott then returned to the Chair.

6/24 Planning Decisions made since last Council meeting

NFNPA - Planning Applications decided

23/01343 - Tanglewood, Winsor Road, Winsor, SO40 2HJ – Grant subject to conditions

23/01398 - Land at Bramble Cottage, Beechwood Road, Bartley, SO40 2LP – Grant subject to conditions

23/00912 - Driftwood, Old Lyndhurst Road, Cadnam, SO40 2NL – Grant subject to conditions

NFDC - Planning Applications decided

None

NFNPA & NFDC Tree Works Requests decided

None

7/24 To Approve the Minutes and agreed actions of the Meeting of December 12th 2023

Proposed Cllr. Chillcott, Seconded Cllr. Rhodes, all in favour.

8/24 Update on agreed actions arising from the Minutes of the previous Parish Council meeting

202/23 The Clerk has undertaken the required action.

203/23 The Clerk has undertaken the required action.

209/23 The Clerk has undertaken the required actions.

9/24 Initial preparations for 2024 Annual Parish Meeting

The Clerk presented the above report (a copy of which is included in the supporting documents for this meeting on the Council's website)

RESOLVED: That the recommendation in the report be accepted.

Proposed Cllr. Chillcott, Seconded Cllr. Johnstone, all in favour **APPROVED**

10/24 a. To receive and agree the Bank Reconciliation for December 31st 2023

The Bank Reconciliation was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Wiggins, Seconded Cllr. Rhodes, all in favour. **APPROVED**

By rotation, the Bank Reconciliation was signed by Cllr. Wiggins after the meeting.

10/24 b. To receive and agree the Payments Schedule for January 2024

The Payments Schedule comprising 10 payments for a total of £2,388.10, along with the supporting invoices/claims, was presented to the meeting by the Clerk/RFO.

Proposed Cllr. Johnstone, Seconded Cllr. Wiggins, all in favour. **APPROVED**

By rotation, the schedules and Electronic Payment instructions (EP52 to EP57) were signed by the Chairman and Cllr. Lady Kara after the meeting.

11/24 To receive the Q3 2023/24 Budget Update

The Clerk (as RFO read through his report (a copy of which is included in the supporting documents for this meeting on the Council's website). Report noted.

12/24 To receive and approve the Council's Interim Financial Risk Assessment for 2023/24

The Clerk (as Responsible Financial Officer) presented a report (a copy of which is included in the supporting documents for this meeting on the Council's website) and asked that it be approved.

RESOLVED: That the Risk Assessment be approved as written
Cllr. Wiggins proposed, Cllr. Rhodes seconded, all in favour

13/24 Correspondence & Clerk's Report

The Clerk read through his report (a copy of which is included in the supporting documents for this meeting on the Parish website).

14/24 Chairman's Report

Cllr. Chillcott reported on the following:-

Parish Hall – Plans to improve toilets have been agreed by the committee; the possibility of a small orchard at the far end of the field with funding from HCC is being pursued; following guidance, the Parish Hall Charity will become a Charitable Incorporated Organisation.

Flooding - Two residents in Winsor Road reported sewage coming up from drains in the garden following the recent heavy rain; he has been supplied with photos by a resident of Chinham Road that occurred on January 4th 2024; flooding in Old Romsey Road has also been reported to him. All of these issues will be discussed at the next Flooding Advisory Committee meeting.

15/24 Councillors Reports

Cllrs. Wiggins advised that she is compiling a folder of photographs for the Flooding Advisory Committee relating to the flooding that has occurred in recent weeks. She also asked that when the list of "useful contacts" is updated can we add details for Southern Water. The Clerk confirmed he will arrange this.

Cllr. Rhodes reported that HCC Highways had responded quickly to the report of a fallen tree in Pollards Moor Road.

Cllr. Johnstone reported that work on raising awareness of the need to reduce "single use plastics" was progressing. She has set up a local Facebook page. She also advised that she and Cllr. Chillcott were working on plans to restart a "Parish Design Statement" and possibly in time a "Neighbourhood Plan". The first of the Councillor drop in sessions will take place at the Copythorne Community Café on January 22nd (10.30am to 12.30pm). A local resident is seeking to fundraise for the installation of a defibrillator at the Empress of Blandings public house.

Cllr. Lady Kara reported that there had been some flooding recently in the Old Romsey Road area.

Cllr. Fowler reported that surface water flooding in the Kewlake Lane/Cadnam Lane area had been reported to him. The Clerk advised that this had also been reported to him and a meeting with HCC Highways is being arranged to look into ways of dealing with the issue.

16/24 Suggested Agenda Items for the February 13th 2024 meeting
None.

17/24 To Confirm the next meeting
The next meeting will take place on February 13th 2024

With no further business to transact, the Chairman closed the meeting at 9.00pm.

Draft

Signed by the Chairman: Date: